FROM THE PRINCIPAL
Whole School Transition Day:
On Tuesday the 10th of December we will be having our Whole School Transition Day where our new intake of Foundation Students will be in attendance and the rest of the school will move up into their new grade, classroom and in most cases their teacher for 2014. Any new pupils, at other grade levels, for the 2014 school year have also been invited along to get to know a little more about our school and their new classmates.
Not all teaching arrangements for 2014 are finalised at this stage, as we are currently in the process filling a vacancy for next year as a member of staff is taking leave. Generally the class groupings will remain the same, with minor changes. If you have any queries please don’t hesitate to see me.

School Fees – 2014:
In 2014, School Council at their November meeting has decided to increase the School Fees (Essential Supplies) to $150 per child to cover the ever-increasing costs of supplying consumables and access to technology. The School Maintenance Voluntary Levy remains at $40.00 per family and the Voluntary Levy in lieu of being able to assist in a voluntary capacity throughout the year has been reduced to $50.00 per family. Full details are attached to this newsletter.

Dates to Remember

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday 28th November</td>
<td>Meal Deal: Pie and Fruit for just $3.00</td>
</tr>
<tr>
<td>Friday 29th November</td>
<td>Religious Education Concert – RE Students only</td>
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<tr>
<td></td>
<td>Medicine For Camp collection – 3.30 BER Building</td>
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<tr>
<td></td>
<td>Junior Sports Day at Officer Rec Reserve</td>
</tr>
<tr>
<td>Monday 2nd – Friday 6th December</td>
<td>WHOLE SCHOOL CAMP - CAMP RUMBUG</td>
</tr>
<tr>
<td></td>
<td>Christmas Tree Orders to be returned by the 2nd of December</td>
</tr>
<tr>
<td>Saturday 7th December</td>
<td>Christmas Trees available for collection at the School. (9.00 am -1.00pm)</td>
</tr>
<tr>
<td>Tuesday 10th December</td>
<td>Grade 6 Transition Day to Secondary School Cardinia Primary School Whole School Transition Day</td>
</tr>
<tr>
<td>Thursday 12th December</td>
<td>School Council Christmas Break Up 6.00 pm onwards in the Technology Room</td>
</tr>
<tr>
<td>Monday 16th December</td>
<td>End of Year Reports issued to all students</td>
</tr>
<tr>
<td></td>
<td>Grade 6 Graduation Trip to Luna Park – (Permission Note sent home separately.)</td>
</tr>
<tr>
<td>Thursday 19th December</td>
<td>Whole School Concert – 7.00 pm on the Basketball Court</td>
</tr>
<tr>
<td>Friday 20th December</td>
<td>Last Day of School Year – 2013 (2.30pm Dismissal)</td>
</tr>
</tbody>
</table>
PLEASE take care at all times in the Car Park areas. Caution and alertness needs to be uppermost in everyone’s minds when in these areas.

It is very important that if any parent or friend of the school has any concerns, queries or problems regarding any aspect of the school to bring it to the attention of your child’s teacher or Allan straight away. Under no circumstance should parents/guardians approach other students in the school grounds.

All outstanding payments need to be finalised by the end of the year. Virginia will be sending out reminder notes and account statements next week.

**THUMBS UP**

- To Rebecca, Trinity, Jason, Brianna and Romi for their great School Captain speeches on Monday. Well done to these students and all the other Grade 5 students who took part in this activity in previous weeks.
- To the Van Berlo Family for their kind donation of an additional micro-wave oven. Very much appreciated.
- To Nathan for once again mowing our oval and keeping it in such great order.
- To all our Members of School Council for their work throughout the year in overseeing the management and direction of the school for the 2013 school year and beyond. Thank you for your dedication to our School.
- To the staff for all their work in preparing and collating the Student Reports once again this year.
- To Karen Sheppard for her dedication to the School Crossing and the safety of our students day in day out. Thank you Karen.
- To the parents who have already completed the Medication Forms for Camp. This assists our organisation for this event immensely.
- To Miss Thalas who has filled in for Ann during Courtney’s Family Leave. Jess has done a fantastic job and we very much appreciate her efforts.
- To the two Foundation Grades for the wonderful work they are doing and for trying hard to work just like Grade 1 students.
- To Kirrilee, Nathan and Jane for their work in organising the program for students who aren’t attending camp next week.
- To Mrs Esler for organising the Grade 6 Graduation Trip to Luna Park once again, with the assistance of Sue in the office.

**IMPORTANT REMINDERS**

- **School Captains – 2014**
  All of the Students wishing to be one of our School Captains in 2014 have now addressed the School Assembly outlining their reasons why they would be a suitable candidate. They will now have a short interview with senior staff and then the voting process will take place after Camp Week. The successful candidates will be announced and receive their badges at the School Concert on December the 19th. We wish all of the candidates the best of luck, as they would all be worthy winners of this honour bestowed upon them by their peers.

**THIS WEEK’S MEAL DEAL IS A MEAT PIE & FRUIT SALAD FOR JUST $3.00.**
ITEMS THAT MIGHT BE OF INTEREST:

- **After School Care** is available each evening after school until 6.00 pm. The cost is between $4.00 and $8.00 per evening – depending on the rebates available to you. Brooke, our new co-ordinator will be only too happy to explain the program and take you through the enrolment process.

- The school is still involved with the Pakenham Bucks promotion being conducted by the Good Guys at Pakenham. If you are able to support these programs it would be greatly appreciated. Currently we have close to **$1500 in vouchers** that we will be able to redeem in goods by the end of the year – which is just Fantastic! For the month of November, bucks will be **DOUBLED**!!

- Children like celebrating their Birthdays at School with a cake, cupcake or lollipop but please are mindful of children with allergies and check with your child’s classroom teacher. We also need to be mindful of the school’s stance on lollies, so we need to limit our celebration treats to a cake or lollipop type treat. Your co-operation would be appreciated.

- **The Attendance Cup** for this week was awarded to Grade 1H. This was the first time this year that the Grade 1 class has won this award. Well done guys and remember to keep up the fantastic attendance.

**Friendly Reminders:**

When parking on Cardinia Road – school side please leave space between the fence and your car to allow for a clear walkway for parents and children to walk in safety to the school entrance. Walking along Cardinia Road needs to be avoided at all times.

It is important that children arrive punctually at school, 5 – 10 minutes before bell time in the mornings so that their day can commence on time and in a casual manner.

Cardinia Road and the front of the Hall car park are available for parents to park and pick up students or there are limited spaces in the Church Car park, located off Dalmore Road but please don’t park on the Nature Strip or block the driveways in this area.

**It is School policy** that all students need to be collected by an adult, at the end of the day, to avoid an accident from occurring in these congested areas, which can get very hectic at the end of the day for 15- 20 minutes. Your assistance, patience and understanding in this matter would be greatly appreciated.

Parents and Friends of students are reminded that smoking and the consumption of alcohol is not permitted on school grounds or when participating in school activities when students are present.

Lollies and sugary drinks (particularly soft drinks) are not to be ordered as part of School Lunches. Please consider the nutritional value and healthy nature of the food items ordered from the shop when placing your orders. Your co-operation in this matter will be greatly appreciated.

**How Do I raise an issue or make a complaint?**

It is very important for any school to know if any families or individuals have any concerns about the school their child/ren are attending so that the issue can be addressed, misconceptions corrected or issues followed up. Cardinia Primary School is no different and it’s important that such concerns are taken to the school directly and that the school should always be the first point of contact. We need to know if you have any concerns about your child’s education or well-being. Teaching and learning works best when parents and teachers talk to each other and work together to solve any problems.

When contacting the school:

- Plan what you want to say, so you can clearly explain what the problem is. (You might want to take notes.)
- Have some ideas as to how the problem could be solved.
- Talk about the problem with your child’s teacher/s or principal by telephone or organise a face to face meeting. Most problems can be solved this way.
- If you still have a concern after talking to your child’s teacher/s you need to speak to the principal.
- Remember you can be supported at any meeting by a friend, colleague or representative from a support organisation if you wish.

**ITEMS THAT MIGHT BE OF INTEREST:**
Mr. Adams’ Movember

Thank you to everyone who has donated! I am proud to say we have raised $338.00 already. There is still time to view the moustache and donate by clicking the link below. All donations welcome no matter how big or small. We can all make a difference.

http://mobro.co/brentonadams29

Your donation will support world class men’s health programs that combat prostate and testicular cancer and mental health challenges.

These programs, directed by the Movember Foundation, are focused on:

- awareness and education
- staying mentally healthy
- living with and beyond cancer
- living with and beyond mental illness
- research

Thanks in advance for supporting my Mo and helping to change the face of men’s health.

United we Mo,
Brenton Adams

CHRISTMAS TREE FRUNDRAISER

This year, as a fundraiser for our School, Parents Club will be selling Christmas trees. Prices will range from $45-$65 and will be available for pick up from the School on Saturday 7th December.

Order forms are available at the Office. Feel free to order for family & friends and help us raise funds for our kids.

For further information, please see Lana Van Berlo.

GRADE 6 LUNA PARK GRADUATION

Our Grade 6 are heading off to Luna Park on the 16th December. Permission Forms have already been sent home. Please return your permission forms as soon as possible so we have an idea of how many are going.
FROM THE LIBRARY

This year, we need to do an end-of-year stocktake in our Library.

To do this, we need ALL Non Fiction, Picture Books and Fiction Novels currently loaned bought back to the Library by Friday 29th November.

Students will still have access to Home Readers during this time. All Home Readers must be returned by Friday 13th December.

This will ensure that the stock count will be as accurate as possible. If you have some spare time over Camp week to help out with the stocktake, please see Sue in the Office.

Overdue notices have been sent home. Please have a look to see if you have these books and return them to school as soon as possible.

PARENTS’ CLUB CHRISTMAS RAFFLE

Christmas is fast approaching and that means Parents’ Club is preparing for the festive season by organising our raffles & other goodies for the concert night.

Shortly, each family will receive a note with an item we would appreciate they donate to the raffle prizes i.e. biscuits, a decoration, coffee up to the value of $5. If we could please have these handed in to the office by Wednesday the 18th of December it would be greatly appreciated. (Additional items are always more than welcome.)

A reminder also that you can order a Christmas tree as a fundraiser. Order Forms went out last week but if you need more please see the office. There is no limit so feel free to order for families & friends. Trees vary from $45 - $65 and will be available for collection Saturday the 7th of December from school.

Feel free to join us for one last meeting for the year & a cuppa Thursday 12th December in the staff room - toddlers welcome.

Any further info or if you have any suggestions please feel free to let me know. I'm usually hovering most days between the Foundation rooms & Junior Learning Centre or you can contact Lisa Cartmel via the school Facebook page.

PLEASE NOTE

Just a reminder for those families attending Camp Rumbug the last payment of $100 is due this Friday 29th November. Please pay $100 to the office on or before this date.
SCHOOL TIMETABLE FOR CAMP WEEK

Please be aware that during camp week, children must not be dropped off at school before 8:15 am as it cannot be guaranteed that teaching staff will be present until that time.

It is expected that all students attend school if they are not attending camp. However, as there will be about 140 children on camp accompanied by many members of staff, it is necessary to make some alterations to the normal class groupings and programs.

For the duration of the camp, the following groupings have been arranged:

<table>
<thead>
<tr>
<th></th>
<th>Prep</th>
<th>Grade 1</th>
<th>Grade 2</th>
<th>Grade 3</th>
<th>Grade 4/5/6</th>
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<tr>
<td>Monday</td>
<td>Mrs Polley Melissa</td>
<td>Mrs Cruse</td>
<td>Mr White Lisa</td>
<td>Miss Esler Michelle M</td>
<td>Mrs Parker Mrs Young Tori</td>
</tr>
<tr>
<td>Tuesday</td>
<td>Mrs Polley Lisa</td>
<td>Mrs Cruse</td>
<td>Mr White</td>
<td>Miss Esler Michelle M</td>
<td>Mrs Parker Mrs Wood Tori</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Mrs Stapley Melissa</td>
<td>Mrs Cruse</td>
<td>Mr White Lisa</td>
<td>Miss Esler Michelle M</td>
<td>Mrs Young Mrs Wood Tori</td>
</tr>
<tr>
<td>Thursday</td>
<td>Mrs Stapley</td>
<td>Mrs Cruse</td>
<td>Mr White</td>
<td>Miss Esler</td>
<td>Miss Edwards Mrs Wood</td>
</tr>
<tr>
<td>Friday</td>
<td>Mrs Polley Melissa</td>
<td>Mrs Cruse</td>
<td>Mr White Lisa</td>
<td>Miss Esler</td>
<td>Miss Edwards Mrs Young Tori</td>
</tr>
</tbody>
</table>

If you have any questions please, don’t hesitate to speak to any of the teachers listed here.

Nathan White, Kirrilee Cruse, Jane Wood
First SUNDAY of every month

KOOWEE COMMUNITY MARKET
Supporting the Local Community

COCHRANE PARK,
ROSSITER ROAD, KOO WEE RUP
CONTACT - 0428 971 071

Find us on Facebook
Koowee Community Market
www.kooweemarket.com.au

PROUDLY ORGANISED BY
KOO WEE RUP CFA
KOO WEE RUP RSL

Tooradin Cricket Club presents
MONSTER GOODS AND SERVICES AUCTION

WIDE RANGE OF NEW GOODS AND SERVICES AVAILABLE

SUNDAY 1ST DECEMBER
TOORADIN COMMUNITY HALL
DOORS OPEN AT 2PM

EFTPOS AND CREDIT FACILITIES AVAILABLE MELWAYS REF MAP 144 A2
# BELEZA SCHOOL UNIFORMS
## PRICE LIST
### CARDINIA PRIMARY SCHOOL UNIFORM PRICE LIST 2013/2014

<table>
<thead>
<tr>
<th>CODE</th>
<th>DESCRIPTION</th>
<th>COLOUR</th>
<th>SIZES</th>
<th>IMPORTED PRICE (S)</th>
<th>5% DISCOUNT PRICE (S)</th>
<th>LOCAL MADE PRICE (S)</th>
<th>5% DISCOUNT PRICE (S)</th>
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<td>JADE</td>
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<td>20.00</td>
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<td>JADE</td>
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<tr>
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<td>CAPI</td>
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<td>10 - 14</td>
<td>27.00</td>
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<td>BH10S</td>
<td>WINCHESTER (WITH EMB. LOGO)</td>
<td>NAVY</td>
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<td>10 - 14</td>
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<td>V583</td>
<td>POLAR FLEECE VEST</td>
<td>NAVY</td>
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<td>LEGIONARY HAT</td>
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<td>P0362</td>
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**Operating Hours:** Monday - Friday: 9am - 5pm; Saturday: 9am - 1pm

LAYSBY / EFTPOS: ALL MAJOR CARDS ACCEPTED AT OUR STORES

By joining the “Beleza Uniform Club” members receive 5% discount on every purchase.
Simply complete a membership form at our store. Free membership!
Please Note: Prices vary according to sizes and/or dependent on whether it is import or Australian Made.

BELEZA PRIDES ITSELF ON BEING WELL STOCKED.
HOWEVER, SOME STOCK (AUSTRALIAN MADE OR IMPORTS) ARE SUBJECT TO AVAILABILITY.
Please let our staff know of your preference and we will do our best to satisfy your needs.
Website: www.beleza.com.au  Email: sales@beleza.com.au

NOTE: PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE
PRICES EFFECTIVE AS OF JULY 2013

**Hard copies can be obtained from the Office**
School Uniform
POLICY

Rationale
A uniform dress code reinforces in students a pride in their own appearance, instils recognition of themselves as an integral part of the school community, and assists in developing pride in representing their school. Issues of equality, health and safety, and expense are also factors that contribute to the establishment of the dress code.

Aim
- To promote equality amongst all students.
- To facilitate student safety.
- To further develop a sense of pride in, and identification with our school.
- To provide durable clothing that is cost effective and practical for our school environment.
- To maintain and enhance the positive image of the school in the community.

Dress Code
The school uniform at Cardinia Primary School consists of the following items:
- Navy windcheater or bomber jacket with jade green school logo
- Navy polar fleece vest (with or without jade green school logo)
- Jade green polo shirt (short sleeved or long sleeved) with navy school logo
- Navy skivvy
- Navy tracksuit pants
- Navy shorts
- Navy legionnaire, slouch or bucket hat (with or without jade green school logo)

In addition, girls may also wear:
- Navy bootleg pants
- Navy skort or culottes
- Navy tunic
- Summer dress with jade and navy tartan (Fabric Code 8302)
- Navy tights or navy leggings

Implementation
The Dress Code applies during school hours, while travelling to and from school, and when students are on school excursions (unless otherwise indicated on the permission form).

Grade 6 students may wear items listed in the Dress Code or any other uniform items that are designed specifically for Grade 6 students each year.

Stud earrings and sleepers worn in the ears, plus watches, are the only acceptable jewellery.

The only headwear that is acceptable is Sun Smart hats consistent with our Sun Smart Policy. A hat must be worn outside during Terms 1 and 4.

Suitable footwear such as runners or black lace-up or buckled shoes are to be worn. Socks are to be in keeping with school uniform colours. Open-toed sandals are not to be worn (including on free dress days) for safety reasons.

The Dress Code, including details of uniform items and place/s of purchase, will be published at the start of each school year in the Newsletter.

Uniform items with a logo can be purchased from Beleza, who are located at 2/56 John Street, Pakenham. Other uniform items can be purchased from Beleza or any other store (i.e. Target, Big W, Best & Less).

School bags, as well as school hats (limited supply), can be purchased from the school Office.

Parents seeking exemptions to the Dress Code due to religious beliefs, ethnic or cultural background, student disability, health condition or economic hardship must apply in writing to the Principal.

The School Council requires the Principal to be responsible for the implementation of the School Uniform Policy in a manner consistent with the Student Code of Conduct.

**Evaluation**

This policy will be reviewed every three (3) years or as deemed necessary.
Dear Parent/Guardian,

Re: Booklists and Parent Contributions for 2014

Victorian legislation provides that instruction in the standard curriculum program must be provided free to all students in Victorian government schools. Free instruction includes the provision of learning and teaching activities, instructional supports, materials and resources, and administration and facilities associated with the standard curriculum program.

To support the delivery of free instruction, School Councils may request payments from parents for student materials and services charges. These payments fall into three main categories:

- **Essential Education Items**, which parents are required to provide or pay the school to provide (e.g. stationary, text books and school uniforms where required).
- **Optional Extras**, which are offered on a user-pays basis and which parents may choose whether their child accesses or participates in (e.g. school magazines and extra-curricular programs or activities).
- **Voluntary Financial Contributions**, where parents and guardians are invited to make a financial contribution for school grounds projects, library funds or new equipment.

**Essential Education Items**

In 2014 Cardinia Primary School Council is seeking payment of $150.00 **per student** for Essential Education Items and Booklist items. This amount covers items such as:

- Initial books and stationary for each student in Prep to Grade 6.
- Supplies for Art, Music and Physical Education.
- Classroom Reference Materials, including dictionaries and computer programs, such as Reading Eggs, Mathletics and Ziptales
- Classroom stationary items and equipment, including photocopying.

**Voluntary Financial Contributions**

In addition, School Council is seeking two further Voluntary Financial Contributions **per family**.

**Voluntary Contribution 1**

A contribution of $40.00 per family to assist the school in its efforts to:

- Maintain a grounds beautification program.
- Assist in our Library refurbishment and resource improvement program.
- Provide additional IT equipment and access.
Voluntary Contribution 2

For families who are unable to assist in the many voluntary activities which are part of the school ethos, and wish to support the school in another way, an additional contribution of $50.00 per family. This is in lieu of attending working bees, assisting with Meal Deals, providing assistance in the classroom and/or being an active member of School Council or Parents Club.

School Council endorsed the new fee structure at its meeting in November to ensure that the school can meet the ever growing demands on its budget. There hasn’t been a fee increase for over two years. Cardinia Primary School’s fees still remain quite modest in comparison to other schools in the area and still has one of the lowest essential and voluntary fees structures in place. In regards to initial books and stationary, the school orders the books and materials required for each student. The supplies come to the school pre-packed as a complete kit. The cost of each package is very economical as we have access to quality products at reduced prices through bulk purchasing.

Payment for the Essential Education Items can be made prior to the end of the 2013 School Year or on the first day of the 2014 School Year. All payments and contributions can be made by BPAY, cash or cheque to the school Office. Upon receipt of your payment your child will receive a box containing their booklist items.

All children will receive this box of supplies on the first day of the school year regardless of whether parents have made the Essential Education Items payment to the school or not.

Financial Difficulty

Parents and guardians who are experiencing financial difficulties are welcome to enter into alternative and confidential payment arrangements with the Principal that suits both the parents and the school.

Several support options are also available to assist parents and guardians with education expenses, including:

- Education Maintenance Allowance (EMA) is available to holders of an eligible Health Care Card, eligible Pension Concession Card or a Veteran Affairs Gold Card. EMA is paid directly to parents/guardians, who may then choose to transfer the payment to the school. Information about EMA, including the application form, is available from the school Office.

- Schoolkids Bonus (formerly the Education Tax Refund) is available to assist with expenses such as uniforms, books, school excursions, stationary and other costs like music lessons. Further information about the Schoolkids Bonus, including eligibility criteria, is available from the Australian Taxation Office.

- Additional support may also be available through the State Schools Relief Committee.

Parent Payment Policy

A copy of our Parent Payment Policy is available from the School Office.

Payments can be made and books picked up at the office from the 10th December.