Parent and Guardian Code of Conduct

Rationale
At Cardinia Primary School we believe that parents and guardians have a responsibility to ensure they actively engage in their child’s education and form partnerships with both the school and their child’s classroom teacher to maximise the learning opportunities and educational experiences of their child.

We strongly encourage parents and guardians to be actively involved in the school community and express freely any concerns or queries they may have about any activity or event.

We know a child learns behaviours and values from the example their parents/guardians, teachers, peers and people around them display.

While displaying inappropriate behaviour is often the result of many factors, parents and guardians can reduce incidents by being good role models and helping to create a positive school environment in which their child can be valued.

Code of Conduct
The parents and guardians at Cardinia Primary School will:

- Ensure their child arrives at school on time each day;
- Inform the school as soon as possible about any absences their child may have;
- Ensure contact details for the child, parents/guardians and emergency contacts are correct and up to date;
- Take an active interest in their child’s educational progress;
- Support their child to assist them to be organised and develop independence;
- Encourage children to accept responsibility for their own mistakes and encourage them to be learning risk-takers;
- Understand and support decisions made by the school;
- Treat all staff and members of the school community with dignity, respect and courtesy;
- Respect student and teacher work spaces, classrooms and the staff room, especially during class time;
- Keep themselves informed by regularly reading the school Newsletter, their child’s Communication Book and any e-mails received from the school;
- Recognise that others may have different views, opinions and values to their own;
- Value and recognise the efforts of everyone;

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- Actively communicate in an appropriate manner with the school any issues that may arise by following the process outlined in the ‘Concerns and Complaints Procedure’. At no time should a student or a parent of a student be approached about an issue;

- Show respect and courtesy at all times when assisting with School Council, Parents’ & Friends’ Club and other parental/guardian activities;

- Respect individual student’s right to privacy by not sharing with other members of the school community any information obtained while assisting with classroom programs (i.e. reading);

- Model positive behaviours and set an appropriate example in matters of language and behaviour when at school.

- Do not discuss students or parents in a negative manner with other members of our School Community.